



APPLICATION FOR EMPLOYMENT

Woodhaven Lumber and Millwork, Inc. does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, pregnancy, age or disability that does not prohibit the performance of essential job functions or any other characteristic protected by law. The Company intends to give all qualified applicants equal opportunity. Selection decisions are based on job-related factors.

Date: _____

APPLICANT

Name: _____
First Middle Last Suffix

Telephone Number: () _____

Social Security #: _____

Address: _____

EMPLOYMENT DESIRED

Position applied for: _____

Available start date: _____ Salary Desired: _____

Have you ever been employed by Woodhaven Lumber before? _____ Dates: Have you ever applied to this company before? No Yes, Where _____ When _____

Are you currently employed? No Yes If yes may we inquire of your present Employer? _____

Are you eligible to work in the United States? _____

Have you ever been fired or asked to resign from a job? If yes, please explain _____

Referred by: _____

State Name and Relationship of any relatives in our employ: _____

EDUCATIONAL BACKGROUND

High School or GED:
 Name and Location: _____
 Did you graduate? ___ No ___ Yes, Diploma: _____

College:
 Name and Location: _____
 Did you graduate? ___ No ___ Yes, Degree: _____

Vocational/Trade School:
 Name and Location: _____
 Did you graduate? ___ No ___ Yes, Degree or Diploma: _____

Continuing Education: _____

Training, seminars, workshops, achievements, certifications, skills: _____

License (including drivers), certificate(s) or authorization(s) to practice trade or profession:

Type	License Number/Class	Expiration	Issuing Board
_____	_____	_____	_____
_____	_____	_____	_____

OVER→

WORK EXPERIENCE

1. Company Name: _____ Telephone: (____) _____

Contact Name: _____ Title: _____

Address: _____

Employed From: _____ To: _____

Position: _____ Last Salary: _____

Equipment Used: _____

Reason for Leaving: _____

2. Company Name: _____ Telephone: (____) _____

Contact Name: _____ Title: _____

Address: _____

Employed From: _____ To: _____

Position: _____ Last Salary: _____

Equipment Used: _____

Reason for Leaving: _____

3. Company Name: _____ Telephone: (____) _____

Contact Name: _____ Title: _____

Address: _____

Employed From: _____ To: _____

Position: _____ Last Salary: _____

Equipment Used: _____

Reason for Leaving: _____

REFERENCES

List 3 personal references.

	Name	Address	Telephone Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

I certify that all the information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and if I am employed, my employment may be terminated at any time. I authorize and agree to cooperate in an investigation of all statements made herein and other matters related to my background and qualifications. I understand that an investigation may include a request for employment and educational history, credit reports, consumer reports, driving record and criminal history. I authorize any person, school, current and former employer, reporting agency, organization or other agency to provide information relevant to an investigation and release all persons and corporations requesting or providing information pursuant to an investigation from all liability or responsibility to me for doing so. I understand that I may be required to successfully pass a drug-screening test. I hereby consent to a pre- and/or post- employment drug screen as a condition of being hired or of my continued employment, if required.

In consideration of my employment, I agree to conform to the Company's policies and procedures. I understand that my employment and compensation may be terminated with or without cause, and with or without notice, at any time, by me or the Company. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause or notice at any time by the Company. I have read, understand and by my signature consent to these statements.

Applicant Signature: _____ Date: _____